

# Meetings & events



—

## Covid-19 measures

Book your Meeting & Events  
with confidence

# Covid-19 measures

---

## CAPACITY & SIGNAGE

- In order to adhere to safe social distancing rules, each meeting room has a maximum capacity both inside and outside, based on local regulations. The specifics per meeting room are available in our playbook.
- To encourage distancing throughout our hotels and prevent overcrowding, we've added floor and wall signage to guide guests safely through each space.
- A Banqueting Host is also available to manage routes, and help explain all our new measures to each lead booker.

## CLEANING & SAFETY

- We've increased the frequency of our daily cleaning, paying particular attention to key risk points like handles, doors, buttons and elevators, using strong disinfectants and detergents. Our meeting rooms are also disinfected by a special fogging system and upon request.
- Tables and chairs are cleaned before and after use and during lunch break.
- Each meeting room is equipped with a safety and hygiene kit too, containing items like hand sanitizer and single use gloves, and disinfectant is available at each meeting room entrance.
- The toilets are cleaned every two hours, and alcohol wipes are also provided.

## SERVICE

- Depending on your group size, it's still possible to pre-book a table in our restaurant for an a la carte breakfast, lunch or dinner.
- Our newly laminated menus with QR code can be disinfected on the spot, at your request.
- If you prefer grab and go options, a breakfast bag can be collected on the morning to be consumed in your meeting room, and we can serve a pre-packed lunch there too.
- A coffee service will be given in the meeting room using disposable cups.
- Post meeting drinks are available in the room, or with a reservation on the outdoor terrace.
- To avoid bar queues, we will provide table service only.

## TEAMS

- We've assigned a special Corona Coordinator at every location, to ensure our protocol is being followed correctly by guests and staff.
- Our team is required to wear a face mask and gloves at all times.
- A Detailed Standard Operating Procedures (SOP) handbook has also been written for every location, outlining specific measures for staff to follow to ensure health and safety in every space, at all times.